



North Shore Sanitary District
Interoffice Memo

To: Board of Trustees
North Shore Sanitary District

From: Brian Dorn, P.E.
General Manager

Date: February 3, 2012

Re.: Tentative Agenda

The next meeting of the Board of Trustees will be held on Wednesday, February 8, 2012 at 9:30 A.M. at the NSSD Administration Building in Gurnee.

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE TO THE FLAG
- III. ROLL CALL
- IV. PUBLIC COMMENT
- V. CONSENT AGENDA
 - A. Approval of the Minutes of the Meeting held on January 11, 2012.
 - B. Consideration of Bills.
 - C. Financial Report, December 2011.
 - D. Hearing Summaries.
 1. December 15, 2011.
 2. January 10, 2012.
 - E. 2011 Uncollectible Accounts Receivable Summary.
 - F. Authorize Payroll and Finance Department to issue District checks to meet expenses where necessary for payroll and to avoid interest and/or penalties before the next Board Meeting.
- VI. PRESIDENT REPORT
- VII. MANAGEMENT REPORT
 - A. Bid Waiver Request.
 1. BW-203, Andritz Backmixer, 89.600€

- B. Confidentiality Agreements.
 - 1. Hafemeister Machine Corporation.
 - 2. Val-Fab, Inc.

VIII. ADMINISTRATION DIVISION REPORT

- A. Natural Gas Procurement.
- B. Village of Gurnee Responsibility for Installation of Irrigation Credit Meters.
- C. Bid Waiver Request.
 - 1. BW-202, Engagement of Swarztrauber & Co. for Accounting Services and Audit of District's Combined Annual Financial Statements for FY Ending 04/30/12, \$49,500.00.

IX. ENGINEERING DIVISION REPORT

- A. Sewer Permit Partial Refund.
 - 1. Permit No. 27658-C, \$12,688.00.

X. LABORATORY DIVISION REPORT

- A. Current Status of Significant Industrial Wastewater Violation(s) in the Service Area of the NSSD.

XI. OPERATIONS DIVISION REPORT

- A. One-Year Extension of Polymer Bid No. 1329.

XII. TECHNOLOGY SERVICES DIVISION REPORT

XIII. ATTORNEY REPORT

XIV. EXECUTIVE SESSION

XV. OTHER BUSINESS