



North Shore Sanitary District
Interoffice Memo

To: Board of Trustees
North Shore Sanitary District

From: Brian Dorn, P.E.
General Manager

Date: March 16, 2007

Re.: Tentative Agenda

The next meeting of the Board of Trustees will be held on Wednesday, March 21, 2007 at 9:30 A.M. at the NSSD Administration Building in Gurnee.

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE TO THE FLAG
- III. ROLL CALL
- IV. PUBLIC COMMENT
- V. CONSENT AGENDA
 - A. Approval of the Minutes of the Meeting held on February 13, 2007.
 - B. Consideration of Bills.
 - C. Financial Report, January 2007.
 - D. Hearing Summary, February 12, 2007.
 - E. 2007 CSWEA George W Burke Jr. Facility Safety Award.
 - F. Uncollectible Accounts Receivable Summary.
 - G. Annexation Ordinance.
 1. No. 429, Submitted by Great Lakes Credit Union and Green Bay Crossing LLC, for approximately 20 acres for commercial use located at the northeast corner of the intersection of Illinois Route 131 and Route 173.
 - H. 02/22/07 Memorandum of Understanding Between NSSD and the City of Highland Park - Water Service Terminations for the Non-Payment of Sewage Treatment Bills.
 - I. Press Articles.
 1. Lake County News Sun.
 - i. 'Sludge drudgery', 02/15/07.
 - ii. 'What's that awful smell?', 02/15/07.

2. Lake Forester.
 - i. 'Beach project could disrupt boaters, others', 03/01/07.
- J. Thank You Card.
 1. Glenn Newborn.
- K. Authorize Payroll and Finance Department to issue District checks to meet expenses where necessary for payroll and to avoid interest and/or penalties before the next Board Meeting.

VI. PRESIDENT REPORT

VII. MANAGEMENT REPORT

- A. Zion Township Landfill Sludge Recycling Facility Monthly Status Report.
- B. Zion Township Landfill Sludge Recycling Facility Payment Authorizations.
 1. Independent Mechanical, \$2,632.81.
 2. Air Design, \$6,482.54.
 3. Luse Stevenson, \$2,674.61.
- C. Intergovernmental Agreement with County of Lake for ROW Dedication at Washington Street and O'Plaine Road.
- D. Engineering Agreements.
 1. STS Consultants, Ltd., Services Agreement for Hydrogeological Consulting Services at the NSSD Zion Landfill, \$10,000.
 2. Baxter Woodman Consulting Engineers, Clavey Road STP Bridge Rehabilitation Project, \$57,570.00.

VIII. ADMINISTRATION DIVISION REPORT

- A. Electricity Procurement – Zion Sludge Recycling Facility.
- B. Natural Gas Procurement – Zion Sludge Recycling Facility.
- C. Naval Station Great Lakes Contract Modification P00014.
- D. On-line Payment Customer Refunds.
- E. Bid Summaries.
 1. Bid No. 1268, Annual Usage of Process Chemicals.
 - i. Sodium Hypochlorite – Rowell Chemical Corp., \$459,774.00.
 - ii. Hydrogen Peroxide – U.S. Peroxide, \$136,320.00.
 - iii. Sodium Hydroxide – Rowell Chemical Corp., \$259,717.50.
 - iv. Sodium Bisulfite – Basic Chemical Solutions, \$16,896.00.
 - v. Water Softener Salt – Rebid.
 2. Bid No. 1270, Annual Usage of Automotive Fuel – Olson Oil Company.
 3. Bid No. 1271, Spraying Herbicide Weed Control at 3 STPs and Pump Stations and Landscape Maintenance at Administration Building – Reject all Bids.
 4. Bid No. 1272, Grit and Screening Removal & Disposal Services – Waste Management of Illinois, Inc., \$64,124.00.
- F. Bid Waiver Request.
 1. BW-142, Engagement of Swarztrauber & Co. for Accounting Services and Audit of District's Combined Annual Financial Statements for FY Ending 04/30/07, \$46,875.00.

IX. ENGINEERING DIVISION REPORT

A. Bid Summaries.

1. Guard Shack Addition at Waukegan STP, Reject all Bids.
2. Grit Separator Access Platforms – Gurnee and Clavey Road STPs – North Chicago Iron Works, Inc. of North Chicago, IL in the amount of \$70,100.00.

B. Pre-Annexation Agreement.

1. No. 430, Submitted by Meadow Ridge Baptist Church, for approximately 14 acres for commercial use located on the north side of Route 173 approximately 1,000 feet east of Route 131, partially within the City of Zion.

X. LABORATORY DIVISION REPORT

A. Bid Summary.

1. Bid No. 1266, Annual Usage of Polymer.
 - i. Clavey Road STP BFP – Ashland Water Technologies, \$33,800.00.
 - ii. Clavey Road STP GBT (Primary) – Ashland Water Technologies, \$39,600.00.
 - iii. Clavey Road STP GBT (WAS) – Ashland Water Technologies, \$13,200.00.
 - iv. Gurnee STP BFP – Polydyne Inc., \$56,550.00.
 - v. Gurnee STP GBT (Primary) – Polydyne, Inc., \$46,400.00.
 - vi. Gurnee STP GBT (WAS) – Ashland Water Technologies, \$36,300.00.
 - vii. Waukegan STP BFP – Polydyne Inc., \$36,250.00.
 - viii. Waukegan STP GBT (WAS) – Polydyne, Inc., \$8,700.00.

XI. TECHNOLOGY SERVICES REPORT

A. Bid Waiver Request.

1. BW-136, PLC Processors for Upgrade Work to Gurnee STP RAS Station & Upgrade of Alarm System for PS5, \$22,789.90.

XII. ATTORNEY REPORT

XIII. EXECUTIVE SESSION

- A. Pending Litigation.
- B. Real Estate.